



EMPLOYEE LOAN ADVANCE/AGREEMENT

ADVANCES ARE ONLY FOR EMERGENCY'S AND YOU MUST HAVE WORKED A MINIMUM OF 2 DAYS BEFORE A REQUEST FOR ADVANCE CAN BE MADE.

Employee Details: Last four digits of SSN : _____ Date of Birth : _____

First Name: _____ Last Name: _____

Address: _____

Email: _____ Phone Number: _____

1. I hereby acknowledge a debt to Road Dog Industrial in the amount of (\$____. __) as well as the fee charged by the Vendor (i.e.: Money Gram, Hotels), if applicable, and a 20% Service fee, for the following reason(s): **(Maximum advance is \$300.) Please Note: If the repayment is broken into 2 separate weeks, the Service Fee will be 25% vs. 20%. NO EXCEPTIONS!**

Multiply Amount of Advance + the fee from the vendor x 25% or 20% (\$____. __)

2. Comdata Card #: _____

(All advances must be received on a Comdata card)

3. I hereby authorize Road Dog Industrial to deduct the full amount of the advance from my next payroll check.

Employee's Signature: _____ Date: _____

**If you choose to print this form, please Fax to 877-766-1445
or Scan & Email to Recruiter@RoadDogind.com**